

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Monday, March 19, 2018 at 6:00 p.m. in the District Unit Office.

Upon roll being called the following board members were present: Donnie Breden, Luke Fraley, Tony Friedel, Janine Hagen, Dave Hurley, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Lori Mortland, Wanda Deffenbaugh, Cheri Burris, Alicia Churchman, Kathy Schell, Kyle Halsey, Charles Gilman, Ann Gilman, Christie Lorsbach.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – February 21, 2018
 - b. Financial/Treasurer's Report
 - i. Alicia Churchman
 - c. Receipts
 - d. Expenditures
 - i. Over budget Board Required Approvals
 - 1. Tri-County FS – Fuel
 - ii. Elementary Kitchen
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
 - a. Bond Abatement – Tom Crabtree
 - b. Missy Clark & Darla Turner
 - c. Elementary Softball – Ann Gilman
 - d. Hannah Nelson & Kyle Halsey – Drug and Alcohol Policy
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Personnel
 - ii. Negotiations – April 5, 5:00 p.m.
 - iii. Finance – Budget Revision
 - iv. Insurance
 - v. Consultation
 - b. Administrative Reports
 - i. Superintendent's Report
 - 1. HVAC at District Office
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
 - 1. Jahnee Hillen – LCCC Off Campus Classes
- VI. DISCUSSION ITEMS
 - a. Personnel – **Executive Session**
 - b. Board Policy Updates – 5 Year Review and Issue 96 (First Reading)

- c. IHSA Membership
- d. Intergovernmental Agreement/Purchase – Southwestern
- e. Trap Shooting
- f. FY '19 Calendar
- g. Bid Notice of Buses #9 & #7
- h. E-Rate Frontier Internet Service
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
 - a. Personnel – **Executive Session**
 - b. Board Policy – Drug/Alcohol
 - c. Lewis and Clark Off Campus Classes
 - d. Elementary Softball
 - e. Trap Shooting
 - f. IHSA Membership
 - g. Intergovernmental Agreement/Purchase – Southwestern
 - h. Bond Abatement Resolution
 - i. FY '19 Calendar
 - j. Bid Notice - Sale of Buses #9 & #7
 - k. E-Rate Frontier Internet Service
 - l. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- XI. ADJOURN

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves items on the consent agenda. With the addition payables received inclusive of: American Fidelity \$100.30, Midwest Truckers \$133.50, Firm \$39.00.

- a. Board Minutes
 - i. Regular Meeting – February 21, 2018
- b. Financial/Treasurer's Report
 - i. Alicia Churchman
- c. Receipts
- d. Expenditures
 - 1. Over Budget Board Required Approvals
 - a. Tri-County FS – Transportation Fuel (Over by \$3,371)
 - 2. Elementary Kitchen
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

Reception of Visitors/Public Comment:

Mrs. Wanda Deffenbaugh and Mrs. Lori Mortland were in attendance to inform the Board of scheduling at the High School for the 2018-2019 school year. Currently Mrs. Deffenbaugh is able to teach dual credit courses for Lewis and Clark Community College, the recommended schedule for next year would not allow her to continue to teach the dual credit courses as she would be teaching English for all grade levels. Both teachers stated they appreciated the Board looking at every avenue of savings without cutting positions, and asked that they consider other available options for the upcoming year. Mr. Kyle Halsey and Mrs. Hannah Nelson presented the Board with a handout concerning the current drug/alcohol policy for review. Mr. Halsey stated there are currently drug and alcohol problems within the school district, and he would recommend a more stringent policy for the students. Dr. Sievers stated that they should form a committee to get various opinions to make effective/informed recommended changes to the policy and follow up at the next board meeting. Mrs. Ann Gilman proposed a formation of a softball team at the Elementary. She gave the Board information inclusive of area teams, players from 6 – 8th grades and cost of operation. The team would be a co-op with St. Norbert's, but there was no information concerning Title 9 issues. Mrs. Schell stated that she would not be in favor if Title 9 compliance was not achieved. Mr. Charles Gilman presented information on a trap shooting club to the Board. The club would operate at the Golden Eagle Gun club, and would be offered for 6 – 12th grades. Membership to the Golden Eagle gun club at a cost of \$250.00 per member. He stated there are people ready to offer to coach there are currently 9 people at the Golden Eagle gun club certified to coach. The club would have to be started before March 19, 2019. He informed Dr. Sievers and the Board that there would never be a need to have any equipment including guns on school property.

Communications:

Mrs. Alicia Churchman informed the Board that the State of Illinois is currently in arrears to the District in the amount of \$131,680.84. She also informed the Board that the budget is updated as of Friday, and an estimate of yearend operating funds positive by over \$10,000. She stated the District is still deficit spending due to the lack of funding.

Board Committee Reports:

Dr. Sievers informed the Board that Negotiations should begin April 5 with a meeting at 5:00 p.m..

Superintendent-

Dr. Sievers gave the Board a handout with information concerning incentive programs available through Ameren for new lighting for the High School and District Offices – the Elementary does not qualify due to the age of the building. The Board asked Dr. Sievers to find out if bulb costs were included. She stated that buses #9 and #7 should be placed for bid, and that she would recommend purchasing a new bus from the Southwestern District as a spare. She mentioned that the heating in the District office has been broken down, she is getting bid information for a new system for the Office. They are still waiting more information concerning the off campus class for Lewis and Clark and should have that information ready for the April Board meeting. Dr. Sievers informed the Board that a new contract has been presented from Frontier for internet service. The new contract would include better service at a cheaper rate, and since there are no other available options for internet service at this time, she would recommend the three year contract. The Bond Abatement in the amount of \$37,000.00 is being made due to the 20% of sales tax revenue that has been received by the District. She stated that GRP has completed the contract work at the Elementary and the staff have been trained on the use of the new controller. She is still waiting

approval from the District Architect. She hopes to have a controller demonstration at the April Board meeting. There are still some wheels that need to be replaced and were not included in the cost of the original bid.

Principals-

Mrs. Kathy Schell and Mrs. Cheri Burris did not report.

Discussion:

N/A

Executive Session:

A motion was made at 7:36 p.m. by Janine Hagen, seconded by Tony Friedel that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c)(2). The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made at 8:35 p.m. by Tony Friedel seconded by Donnie Breden that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made by Laura Longnecker seconded by Hannah Nelson that the Board of Education adopt a resolution for honorable dismissal of Educational Support staff with the Resolution being read aloud as follows:

**RESOLUTION AUTHORIZING THE REDUCTION OF CERTAIN
NON-CERTIFIED/EDUCATIONAL SUPPORT PERSONNEL AND
EDUCATIONAL SUPPORT SERVICES**

WHEREAS, the Board of Education of Calhoun Community Unit School District No. 40 has received the reports and recommendations of the Superintendent of Schools regarding

reduction in the number of educational support personnel for the 2018-2019 school year due to uncertainty over future funding and economic necessity causing the discontinuance of certain educational support services and the reduction of certain educational support personnel consistent with Section 10-23.5 of the Illinois School Code; and

WHEREAS, the Board of Education determines that because of uncertainty over future funding and economic necessity for the 2018-2019 school year, it is now necessary and prudent to reduce some particular types of educational support services and the related positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Calhoun Community Unit School District No. 40, as follows:

Section 1. That the number of educational support personnel employed by the Board of Education be decreased due to uncertainty over future funding and economic necessity causing the discontinuance of certain educational support services. The following educational support personnel are hereby honorably dismissed as employees of the District, together with a statement of honorable dismissal, effective the last day of the present 2017-2018 school term and the following particular types of educational support services are being reduced accordingly:

Paula Harmon – Special Route Transportation
Paul Robeen – Special Route Transportation

Section 2. That the President and Secretary of this Board of Education are hereby authorized and directed to cause written notice to be given of this Board's action with regard to each of the aforesaid educational support personnel for the 2018-2019 school term. The notice shall be substantially in the form of **Exhibit 1** attached hereto and made a part thereof for the respective employees. The Superintendent, or the Superintendent's designee, as the Board's agent, is authorized to take whatever actions are necessary to implement this Resolution.

Section 3. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 19th day of March, 2018, at a duly called meeting of the Board of Education, Calhoun Community Unit School District No. 40, all as provided by law and further adopted at that meeting upon a roll call vote as reflected in the minutes of said meeting.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education accepts the resignation of Heidi Doyle as Jr. Class Sponsor effective the end of the 2017-2018 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made by Donnie Breden, seconded by Janine Hagen that the Board of Education accepts the resignation of Charles Gilman as Elementary Baseball Coach effective immediately.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves to post and advertise for the following positions:

Groundskeeper
Elementary Baseball Coach
Jr. Class Sponsor
Sophomore Class Sponsor

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – yes	

Motion carried.

A motion was made by Donnie Breden, seconded by Laura Longnecker that the Board of Education approves the leave of absence request of Melissa Kiel beginning March 14, 2018 and will be for 2-3 days per week until April 27, 2018 (days will be communicated in advance to Mrs. Kathy Schell).

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was tabled that the Board of Education approves any recommended changes to the current Student Drug and Alcohol policy.

A motion was tabled that the Board of Education approves off campus class attendance to LCCC.

A motion was made by Donnie Breden, seconded by Hannah Nelson that the Board of Education approves the formation of an Elementary Softball team contingent on Title 9 compliance.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to send a letter of intent to the Golden Eagle Gun Club in consideration of a Trap Shooting Team.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Donnie Breden, seconded by Janine Hagen that the Board of Education approves to renew the IHSA membership for the 2018-2019 school year.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Laura Longnecker, seconded by Hannah Nelson that the Board of Education approves to purchase a Freightliner 65 passenger bus from Southwestern CUSD #9 in the amount of \$6,500.00.

Board polled:

Breden – yes

Fraley – yes

Friedel – yes

Hagen – yes

Hurley - yes

Longnecker - yes

Nelson - yes

Motion carried.

A motion was made by Laura Longnecker, seconded by Donnie Breden that the Board of Education resolves that the following tax abatement resolution; as presented and read by title; be adopted.

RESOLUTION abating a portion of the tax heretofore levied for the year 2017 to pay debt service on the General Obligation Refunding School Bonds, Series 2012, of Community Unit School District Number 40, Calhoun and Greene Counties, Illinois.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 40, Calhoun and Greene Counties, Illinois (the “*District*”), by resolution adopted on the 16th day of July, 2012 (the “*Resolution*”), as supplemented by a notification of sale, did provide for the issue of \$2,910,000 General Obligation Refunding School Bonds, Series 2012 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay debt service on the Bonds; and

WHEREAS, on the 29th day of November, 2012, duly certified copies of the Resolution and the Direction for Abatement of Taxes for the Bonds (the “*Direction for Abatement*”) were filed in the offices of the County Clerks of Calhoun and Greene Counties, Illinois (the “*County Clerks*”); and

WHEREAS, the Board adopted a resolution amending the Resolution and the Direction for Abatement on the 12th day of June, 2013 (the “*Amending Resolution*”), and filed the Amending Resolution in the offices of the County Clerks and the Collectors of Taxes of the Counties of Calhoun and Greene, Illinois (the “*County Collectors*”); and

WHEREAS, certain of the Bonds (the “*Refunding Bonds*”) were used to refund certain of the District’s General Obligation School Building Bonds, Series 1999 (the “*1999 Bonds*”); and

WHEREAS, the 1999 Bonds and, as a result of the refunding discussed above, the Refunding Bonds, were issued for “school facility purposes” as defined in Section 5-1006.7 of the Counties Code of the State of Illinois, as amended; and

WHEREAS, the Board has determined and does hereby determine that funds in the amount of \$37,000 are available in the School Facility Occupation Tax Fund of the District (the “*Sales Tax Fund*”) to pay a portion of the debt service on the Refunding Bonds and that it is necessary and in the best interests of the District that such funds (the “*Available Funds*”) be transferred from the Sales Tax Fund to the Refunding Bond and Interest Sinking Fund Account of 2012 of the District established pursuant to Section 10 of the Bond Resolution and from which principal of and interest on the Bonds is paid (the “*B&I Fund*”); and

WHEREAS, the B&I Fund is currently held by the Tax Escrow Agent, Deutsche Bank, Chicago, Illinois, as successor to Capital One Public Funding, LLC, Melville, New York, pursuant to a Tax Escrow Agreement dated the 12th day of December, 2012, said Agreement having been authorized by a resolution adopted by the Board on the 26th day of November, 2012, and filed in the offices of the County Collectors on the 29th day of November, 2012, and on the 7th day of December, 2012, respectively; and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that, following the transfer of the Available Funds from the Sales Tax Fund to the B&I Fund and deposit of the same with the Tax Escrow Agent, a portion of the tax heretofore levied for the year 2017 to pay the debt service on the Bonds be abated by the amount of the Available Funds:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 40, Calhoun and Greene Counties, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Transfer from Sales Tax Fund to B&I Fund. In accordance with the rules and regulations of the Illinois State Board of Education and specifically Section 100.50(d)(1) of Title 23 of the Illinois Administrative Code, the School Treasurer of the District is hereby authorized and directed to transfer the Available Funds in the amount of \$37,000 from the Sales Tax Fund to the B&I Fund held by the Tax Escrow Agent on the date hereof.

Section 3. Abatement of Tax. A portion of the tax heretofore levied for the year 2017 in the Resolution, as supplemented by the Direction for Abatement, and each as amended by the Amending Resolution, shall be abated by the amount of the Available Funds transferred from the Sales Tax Fund to the B&I Fund pursuant to Section 2 of this Resolution, as more particularly described as follows:

YEAR	AMOUNT LEVIED	AMOUNT TO BE ABATED	REMAINDER OF TAX TO BE EXTENDED
2017	\$386,760	\$37,000	\$349,760

Section 4. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks and it shall be the duty of said County Clerks to abate said tax levied for the year 2017 in accordance with the provisions hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted March 19, 2018.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves the 2019 fiscal year calendar as presented.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education approves to bid for sale or scrap the District owned buses; #9 a 1996 Ford and #7 a 1995 Ford.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education approves the three year contract with Frontier for internet services.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education approves the maternity leave of Ashley Cornelius May 14 through the end of the 2018 school year.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – yes

Hurley - yes
Longnecker - yes
Nelson - yes

Motion carried.

Informational Items:

March 21 – Winter Sports Banquet
April 6 & 7 – Escape Room
April 14 – Prom
April 16 – Regular Board Meeting
April 21 – Holler Hustle
April 21 – Band Trivia

With no further business to discuss, a motion was made by Tony Friedel seconded by Dave Hurley that the Board of Education adjourns the meeting at 8:48 p.m.

Board polled:

Breden – yes

Fraley – yes

Friedel – yes

Hagen – yes

Hurley - yes

Longnecker - yes

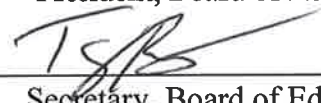
Nelson - yes

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education