

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40 OF CALHOUN AND GREENE COUNTIES, ILLINOIS

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley Monday, July 17, 2017 at 6:00 p.m. in the District Unit Office.

Upon roll being called the following board members were present: Donnie Breden, Luke Fraley, Tony Friedel, Janine Hagen absent, Dave Hurley, Laura Longnecker absent, Hannah Nelson absent.

Others in attendance were: Kate Sievers, Tiara Lorschach, Alicia Churchman, Laura Weber, Matt, Rachel McGlasson, Kathy Schell.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – June 15, 2017
 - b. Financial/Treasurer's Report
 - i. Alicia Churchman
 - c. Receipts
 - d. Expenditures
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Personnel
 - ii. Negotiations – Set Date
 - iii. Finance
 - iv. Insurance
 - v. Consultation
 - b. Administrative Reports
 - i. Superintendent's Report
 - 1. Registration Results
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
 - a. Personnel
 - b. Tax Anticipation Warrant
 - c. Calendar Approval
 - d. Working Cash Fund
 - e. Inter-Fund Loan
 - f. Activity Funds
 - g. Extra-Curricular Schedules
 - h. Destruction of Minutes
 - i. Special Meeting
 - j. Activity Fundraisers
 - k. Title I

- l. GRP
 - m. Policy Update Review and Final Reading Policy 7:100
 - n. Hazardous Routes
 - o. Prevailing Wage Amended Rates
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
 - a. Personnel
 - b. Tax Anticipation Warrant
 - c. 2017-2018 Calendar
 - d. Establish Working Cash Funds
 - e. Inter-Fund Loan
 - f. Activity Funds
 - g. Extra-Curricular Schedules
 - h. Destruction of Minutes 18 Months and Older
 - i. Set Date of Special Meeting
 - j. Activity Fundraisers
 - k. Title I District Plan
 - l. GRP Contract for Work
 - m. Final Reading Policy 7:100
 - n. Hazardous Routes
 - o. Prevailing Wage
 - p. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- XI. ADJOURN

Board polled:

Breden – yes	Hurley - yes
Fraley - yes	Longnecker - absent
Friedel – yes	Nelson – absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves items on the consent agenda:

- a. Board Minutes
 - i. Regular Meeting – June 15, 2017
- b. Financial/Treasurer's Report
 - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

Reception of Visitors/Public Comment:

Ms. Laura Weber was in attendance to review the contract with GRP Group for repair services to the schools. She stated the work would start immediately on the rooftop assessment of the Elementary for repairs to the HVAC system. Repair work would then start in the fall after school hours for the necessary repairs. She stated the assessment would take approximately a month and the repairs approximately two months. The total estimate of the work would be \$174,019.00. The school will have to obtain architectural approval before Health/Life/Safety funds would be approved for use by ISBE.

Board Committee Reports:

Dr. Sievers stated that although the state has passed a budget, that the negotiations would now wait until there is word about senate bill SB1 being approved by the Governor. No monies to the district would be disbursed until the bill is passed. She stated that she and several other local Superintendents were holding a press conference in Brighton tomorrow.

Communications:

N/A

Superintendent-

N/A

Principals-

Mrs. Cheri Burris was not in attendance.

Mrs. Kathy Schell stated that there was nothing to report for the Elementary, but that she and the secretaries were working on their state reporting.

Discussion Items:

Dr. Sievers discussed during open session that Mr. Steve Hill has submitted his resignation as the paid asst. football coach, and would also like to apply for the 7/8 Girls Basketball coaching position. She also stated that Mr. Eric Weber has submitted his resignation as the volunteer asst. football coach and would like to apply for the paid position being resigned by Mr. Hill, although the position has not yet been posted by the district. Mrs. Deann Fester, Mrs. Laura Bailey and Ms. Laura Strong have all submitted their letters of resignation. Mrs. Fester, with a 2 year notice and Mrs. Bailey with a one year notice, and Ms. Strong effective immediately. She stated they would plan to move Mrs. Sue Hillen to the open STEM position at the Elementary, and the other positions would be advertised. The advertisement would also include the positions of: Full-time Bus Route Driver, Jr. Class Sponsors, Assistant Football Coach, High School Girls Assistant Coach, Volunteer High School Football Coach. The RIF positions from the Spring would also be re-called Ms. Emily Nash as Elementary Teacher, Ms. Sarah Brunaugh as an Elementary Aide, Ms. Joan Roach as an Elementary Aide. She is recommending to the Board that Mr. Steve Hill be hired as the 7/8 Girls Basketball Coach, and Mrs. Lauren King to be hired as the Volunteer Asst. High School Spirit Coach. The FY 2018 calendar is being presented for approval – Dr. Sievers stated it is comparative to the calendar from last year. The Board will need to approve to re-establish the working cash fund. Approval is needed for an inter-fund loan from Transportation to O & M effective June 15, 2017. To close the Class of 2017 activity fund and establish an activity fund for the incoming Class of 2021. Approval is also being requested for the current year extra-curricular sport schedules and the destruction of minutes 18 months and older. Dr. Sievers stated that the Board had already requested that the extra-curriculars pay their own tournament fees, and advertising, so that will be implemented this year as well. The Title I District plan has been submitted for state approval, and

Dr. Sievers informed the Board that the schools will be working on the relationships between the teachers and students this year. They are planning to do a book study to help form better relationships and getting the students engaged in their learning. She stated the STEM program at the Elementary and High School would push project based learning to get the students interested in class. The GRP contract will need to be approved before repair work can begin. The Board Policy 7:100 concerns social and emotional screening for the students. Dr. Sievers is working with Melissa Zipprich and the Department of Human Services to outline the best way to achieve this testing, which will go into effect FY '19. The hazardous bus routes of the district need the yearly approval. The prevailing wage rates were published by the state after the board approved at the last meeting, so a second approval is being requested.

Other:

Mrs. Alicia Churchman gave the board a handout inclusive of the forecasted budget for the district over the summer months. She stated that the district has expended \$42,000.00 more than budgeted for the 2017 fiscal year. She informed the Board that if payments are held for the next few months only paying the necessary bills the District should be able to make payroll for the summer, and would end in a positive fund balance of \$5,139.14 in September when tax revenues are expected to be received. She informed the Board that she has been working on the FY '18 budget and is being conservative with the revenues. Mr. Dave Hurley asked what the District plan is moving forward for the overages in expenses of supplies and maintenance year after year. Dr. Sievers stated that the schools had been very pro-active in cutting expenses and they were trying their best. He again asked what could be done moving forward to not overspend the budget. He offered suggestions of padding the accounts so they would not be overspent. Dr. Sievers stated there just isn't enough money to do that. It was discussed that the current system in place is; which is to 'lock' the budget and that purchase orders are not allowed to be placed unless the system is over-ridden with both principal and superintendent approval; be reviewed. Dr. Sievers stated they could refer all over-budget items to the Board members on the Finance Committee in the future. Mr. Hurley stated that he recognized that the District and Schools have done a very good job in cutting the cost, but that procedures needed to be in place for the future to not 'unlock' the budget unless absolutely necessary.

Executive Session:

A motion was made at 6:55 p.m. by Tony Friedel, seconded by Donnie Breden that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). ILCS 120/2(c)(2). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Board polled:

Breden – yes	Hurley - yes
Fraley - yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made at 7:20 p.m. by Tony Friedel, seconded by Donnie Breden that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Breden – yes	Hurley - yes
Fraleley - yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel seconded by Donnie Breden that the Board of Education approves to re-affirm the Assistant Coaches; whose letter of interest have been received; and to accept the following resignations and to post and advertise the positions resigned:

HS Asst Football – Steve Hill, Resigning Position
HS Vol Asst Football – Eric Weber, Resigning Position
HS Vol Asst Football – JD Lorton
Elem Vol Asst Baseball – Scott Margherio
Elem Vol Asst Baseball – Tim Margherio
Elem Vol Asst Volleyball – Emily Nelson

Board polled:

Breden – yes	Hurley - yes
Fraleley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Dave Hurley, seconded by Donnie Breden that the Board of Education accepts the resignations of Mrs. Deann Koster-Fester as Elementary Teacher effective after the 2018-2019 school year and Mrs. Laura Bailey as High School Cook, effective the end of the 2017-2018 school year. Granting both, the benefits entitled as stated in the CEA contract section 8.9. Ms. Laura Strong as Elementary STEM Teacher effective immediately.

Board polled:

Breden – yes	Hurley – yes
Fraleley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves to post and or advertise the following positions:

Elementary Teacher
Elementary Special Education Teacher
HS Freshman Class Sponsor
Full Time Bus Route Driver
Substitute Bus Driver
HS Junior Class Sponsors
HS Assistant Girls Basketball Coach
HS Assistant Football
HS Volunteer Assistant Football

And that the Board of Education allows Dr. Sievers to tentatively hire said positions with Board approval at the regular August meeting.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves to recall the RIF positions:

Emily Nash – Teacher
Sarah Brunaugh – Aide
Joan Roach - Aide

Board polled:

Breden – yes	Hurley – yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Dave Hurley, seconded by Tony Friedel that the Board of Education approves to hire Steve Hill as 7/8 Girls Basketball Coach for the 2017-2018 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Dave Hurley that the Board of Education approves to hire Lauren King as High School Volunteer Assistant Cheer Sponsor for the 2017-2018 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was tabled that the Board of Education approves to begin CEA contract negotiations.

A motion was tabled that the Board of Education approves a tax anticipation warrant.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves the 2017-2018 school calendar as presented.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education resolves to establish the Working Cash Fund.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel seconded by Dave Hurley that the Board of Education approves to make an inter-fund loan in the amount of \$20,000.00 from the Transportation fund to the Operations and Maintenance fund effective June 15, 2017, to be reimbursed upon receipt of tax levy revenue.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves to close the activity fund for the Class of 2017, and to establish an activity fund for the Class of 2021.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves the extra-curricular schedules as presented.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the destruction of minutes 18 months and older.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was tabled that the Board of Education approves the activity fundraisers.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves the Title I District Plan as presented.

Board polled:

Breden – yes	Hurley – yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the contract with GRP with proposed changes to include payment change from 10 days to 30 days payment with 10% retainage.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden seconded by Dave Hurley that the Board of Education approves the final reading of Board Policy Update 7:100

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves the annual Hazardous Routes for the District.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - absent
Friedel – yes	Nelson - absent
Hagen – absent	

Motion carried.

A motion was made by Dave Hurley, seconded by Donnie Breden that the Board of Education approves prevailing wage ordinance as presented, with the amended state rates, and will advertise and post on the District website.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - absent
Nelson - absent

Motion carried.

INFORMATIONAL ITEMS:

August 1st and 2nd – Open Enrollment
August 17 – First Day for Teachers
August 21 – First Day for Students
August 21, 22, 23 – Early Dismissal 2:00p.m.

With no further business to discuss, a motion was made by Tony Friedel seconded by Donnie Breden that the Board of Education adjourns the meeting at 7:28 p.m.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley – yes
Longnecker - absent
Nelson - absent

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education