

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Monday, October 15, 2018 at 5:30 p.m. in the District Unit Office.

Upon roll being called the following board members were present: Donnie Breden, Luke Fraley, Tony Friedel, Janine Hagen absent, Dave Hurley, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorschach, Suzanne Steckel, Candy Wagner, Cheri Burris, Rachel Maupin, Christie Lorschach.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - 1. Budget Hearing – September 17, 2018
 - 2. Regular Meeting – September 17, 2018
 - 3. Special Meeting – October 5, 2018
 - b. Financial/Treasurer's Report
 - c. Receipts
 - d. Expenditures
 - 1. Over budget Board Required Approvals
 - 2. Van Lease
 - 3. Lawnmower Lease
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
 - a. Rachel Maupin
 - b. Candy Wagner
 - c. Suzanne Steckel – Audit Report
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - 1. Personnel
 - 2. Negotiations
 - 3. Finance
 - 4. Insurance
 - 5. Consultation
 - b. Administrative Reports
 - 1. Superintendent's Report
 - 1. Concession Stand Update
 - 2. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
 - a. Personnel – **Executive Session**
 - b. Rescind Motion for Girls Basketball to Pay Advertisement
 - c. CHS/CES School Roofs, CES Windows

- d. Yearbook Convention
 - e. Fundraiser
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
 - a. Personnel – **Executive Session**
 - b. Rescind motion for Girls Basketball to Pay Advertisement
 - c. Final Reading Board Policy Updates Issue 97-98
 - d. Yearbook Convention
 - e. Fundraiser
 - f. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- XI. ADJOURN

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves items on the consent agenda.

- a. Board Minutes
 - 1. Budget Hearing – September 17, 2018
 - 2. Regular Meeting – September 17, 2018
 - 3. Special Meeting – October 5, 2018
- b. Financial/Treasurer's Report
- c. Receipts
- d. Expenditures
 - 1. Over Budget Board Required Approvals \$500 or more:
 - a. Petty Cash \$15.00 – Ferry Pass
 - b. Postage - \$3.00 – Dr. Sievers
 - 2. Van Lease
 - 3. Lawnmower Lease
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

Reception of Visitors/Public Comment:

Mrs. Burris introduced Mrs. Candy Wagner, and Mrs. Rachel Maupin to the Board members. They are two of the new teachers at the High School.

Mrs. Suzanne Steckel was in attendance from the accounting firm of Zumbahlen, Eyth, Surratt, Foote & Flynn, from Jacksonville. She and her team performed the district audit in August. She

gave the Board members a booklet handout of the annual financial report, and reviewed the report with the Board. The important issues addressed were that the District Office had complied with closing activity fund accounts not related to student spending, the bonds would be completely paid by the year 2025, and there would be no deficit reduction plan required for the year. She reported that over all the District is improving financially, and has received an upgrade to the District score which was a small move from 2.55 to 2.9, but is still a positive move in the right direction. The major findings of the audit were still that activity funds need to do a better job of getting pre-approval before spending, and the tracking of some of the activity fund revenues. The internal control is still lacking as in years past for the segregation of duties in the District office. She stated the District Office staff do a great job of tracking funding and that she did not encounter any difficulties. The Board thanked her for her attendance and information. She will be sending an electronic copy of the AFR to Dr. Sievers for submission to the state once the Board has approved at the meeting this evening.

Communications:

N/A

Board Committee Reports:

N/A

Superintendent-

Dr. Sievers informed the Board that the school proceeded with a lease agreement for a new lawnmower from Sievers Equipment. The discussion continued from the last meeting about a host for the athletic concessions. She stated that Mrs. Sue Hillen had shown an interest to manage the project for a stipend of \$2,000.00. Warrior Pride was asked if they would be interested in doing half, and they would like to have an “all in” involvement, but would come back with a proposal for the school to have part of the profits. It was the feeling of the Board that there could be a bigger profit from a more organized effort.

Principals-

Mrs. Burris stated that this past weekend, the Scholastic Bowl Team received 5th out of 14 in the Southwestern meet. She also informed the Board that Volleyball Senior Night vs. Jerseyville, would be held this Wednesday and honor Breast Cancer Awareness. The Student Council will hold a blood drive on Friday. The FFA National Convention will be attended next weekend, the students will get to visit the Fishery/Nursery, attend a Garth Brooks concert. The High School will hold a Veteran’s program on November 9th.

Mrs. Kathy Schell was not in attendance.

Discussion:

Dr. Sievers informed the Board that the Health/Life/Safety inspection was held, and the findings were the CO detectors at the High School still needed to be installed. They had been waiting to see if a state mandate would be passed that they be hard wired, but since there has been no new information the work will be completed. The other issue was that some of the curtains at the High School are not fire retardant. The motion that the Girls Basketball pay their advertising will need to be rescinded due to the non-allowance of a Board member to be a paid member of the staff. The roofs at both schools are going to need to be addressed in the near future. The High School roof is tearing and in need of repairs. The Elementary roof is currently in good condition, but a few areas are in need of attention. There is a test that can be completed to provide a baseline of the current status of each roof, at a cost of \$1,500 for the testing. The Board requested that it should be an

independent contractor not the company that is interested in the repair services. The door project at the High School still needs to be completed. The Elementary has several windows that are cracked and in need of repair, there has been a call placed for an estimate on the repair services. The Yearbook club will go to Chicago for the annual conference. Mark Hillen and Kerry Lorton have both requested to receive an additional stipend since there were no applicants for assistant coach this year. Dr. Sievers stated she would like to post for the Elementary Principal position.

Executive Session:

A motion was made at 6:17p.m. by Tony Friedel, seconded by Donnie Breden that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made at 6:42 p.m. by Hannah Nelson seconded by Donnie Breden that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to set the salary schedule with a memo of understanding to the Calhoun CEA for the Prevention Initiative Family Educators.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Laura Longnecker that the Board of Education accepts the resignation of Kellee Eilerman as a PreK Classroom Aide. Effective immediately.

Board polled:

Breden – yes	Hurley - yes
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Fraley – yes
Friedel – yes
Hagen – absent

Longnecker - yes
Nelson –yes

Motion carried.

A motion was made by Donnie Breden, seconded by Laura Longnecker that the Board of Education approves to hire Kellee Eilerman as Prevention Initiative Family Educators for the 2018-2019 school year, to follow the salary schedule as set with a memo of understanding with the Calhoun CEA.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - yes
Nelson –abstain

Motion carried.

A motion was made by Donnie Breden, seconded by Laura Longnecker that the Board of Education approves to hire Samantha Eilerman as the Bookkeeper for the remainder of the 2018-2019 school year. At a starting salary of \$32,000.00 with all benefits (pro-rated) as granted by the CEA contract to non-certified staff.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - yes
Nelson –yes

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education appoints Charles W. Lorschach, Jr. as the Treasurer for Calhoun CUSD #40. At a salary of \$25.00 per hour with a \$400.00 per month maximum.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - yes
Nelson –yes

Motion carried.

A motion was made by Dave Hurley, seconded by Tony Friedel that the Board of Education allows Kerry Lorton for Volleyball and Mark Hillen for Girls Basketball to receive the stipend for the Assistant Coach position due to lack of applicants for the positions. For the 2018-2019 season.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - yes
Nelson –yes

Motion carried.

A motion was made by Laura Longnecker, seconded by Donnie Breden that the Board of Education rescinds the approved motion of September 17, 2018 that the Girls Basketball Activity Fund should pay the advertisement for their vacancy notice.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves the Second and Final reading of Board Policy Updates Issue.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves the Yearbook to attend the National High School Journalism Convention in Chicago, IL November 1-3, 2018.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes
Hagen – absent	

Motion carried.

A motion was made by Laura Longnecker, seconded by Tony Friedel that the Board of Education approves the requested fundraiser of the Girls Basketball Apparel Sales.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –abstain
Hagen – absent	

Motion carried.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves the audit report as presented, and approves to post and advertise for a Pre-K Aide and post for a Principal for 2019-2020 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – yes	Longnecker - yes
Friedel – yes	Nelson –yes

Hagen – absent

Motion carried.

Informational Items:

Dr. Sievers stated the end of the first quarter was here. There will be parent teacher conferences on Wednesday and Thursday with a day off school on Friday. She also informed the Board that there will be an evacuation drill on Friday. This is a run through practice of how the schools would be evacuated in an emergency situation.

- A. October 19 – School Evacuation Drill 9:00 a.m.
- B. October 19 – Blood Drive
- C. November 9 – Veterans Day Program
- D. November 12 – No School, Holiday

Dr. Sievers also gave an update on the Fitness Center. She stated that Dr. Bell has received reinstatement. The District is to be named as an additional insurer. She asked that he have all the information to the Board in the next couple of weeks.

With no further business to discuss, a motion was made by Tony Friedel seconded by Laura Longnecker that the Board of Education adjourns the meeting at 6:54 p.m.

Board polled:

Breden – yes
Fraley – yes
Friedel – yes
Hagen – absent

Hurley - yes
Longnecker - yes
Nelson –yes

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education