

**MINUTES OF A REGULAR MEETING OF THE BOARD OF  
EDUCATION  
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40  
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board Vice-President Laura Longnecker Monday, August 21, 2017 at 6:02 p.m. in the District Unit Office.

Upon roll being called the following board members were present: Donnie Breden, Luke Fraley absent, Tony Friedel, Janine Hagen absent, Dave Hurley, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Rachel McGlasson, Alicia Churchman, Kathy Schell, Cheri Burris.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
  - a. Board Minutes
    - i. Regular Meeting – July 17, 2017
    - ii. Special Meeting – July 31, 2017
  - b. Financial/Treasurer's Report
    - i. Alicia Churchman
  - c. Receipts
  - d. Expenditures
  - e. Activity Funds
  - f. Food Service Report
  - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
- V. COMMUNICATIONS
  - a. Board Committee Reports
    - i. Personnel
    - ii. Negotiations – Set Date
    - iii. Finance
    - iv. Insurance
    - v. Consultation
  - b. Administrative Reports
    - i. Superintendent's Report
    - ii. Principals Reports
      - 1. Elementary School – Kathy Schell
      - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
  - a. Personnel
  - b. Tax Anticipation Warrant
  - c. Activity Fundraisers
  - d. Risk Management Plan
  - e. Budget Display 30 Days
  - f. Yearbook Trip
  - g. Prevailing Wage
- VII. OTHER BUSINESS

- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
- a. Personnel
  - b. Student Waiver
  - c. Tax Anticipation Warrant
  - d. Activity Fundraisers
  - e. Risk Management Plan
  - f. Budget Display 30 Days
  - g. Yearbook Trip
  - h. Prevailing Wage
  - i. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- XI. ADJOURN

Board polled:

Breden – yes	Hurley - yes
Fraley - absent	Longnecker - yes
Friedel – yes	Nelson – yes
Hagen – absent	

Motion carried.

School Treasurer, Mrs. Alicia Churchman reported to the Board there was over \$592,000 in the general fund as of the end of July. There would be enough reserve to keep the school going until Christmas should the District not receive any state revenue. More than \$90,000 is currently owed to the school from the state of Illinois. The audit has been completed, Suzanne Steckel will present the audit report at the September meeting. The audit went very well, there were only two ‘write ups’ for the District, the usual: The segregation of duties and the budget ended at a negative balance for Operations/Maintenance Fund. The 20% of Sales Tax revenue in reserve for paying down the District bond debt will be disbursed in February. The 2014 bond series will be paid off in December. The ISBE representative is insistent that the District take out working cash bonds. The currently forecasted budget for the 2018 fiscal year, puts the District at a negative \$265,000.

The additional expenditures received included: Janet Holmes \$600 for tuition reimbursement, Amazon \$357.24 for carbon monoxide detectors, and Advance Auto \$162.72.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves items on the consent agenda:

- a. Board Minutes
  - i. Regular Meeting – July 17, 2017
  - ii. Special Meeting – July 31, 2017
- b. Financial/Treasurer’s Report
  - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

### **Reception of Visitors/Public Comment:**

N/A

### **Board Committee Reports:**

Dr. Sievers stated that although the state has passed a budget, that the negotiations would now wait until there is word about senate bill SB1 being approved by the Governor. There will be a finance meeting September 13<sup>th</sup> at 5:30 the ISBE representative Mr. Brent Appel will be in attendance speaking on his perspective of the state funding situation. Dr. Sievers informed the Board that the consultation committee would have to wait to meet until after the CEA negotiations. They are required to hold two meetings, one after December 1, and again after March 1.

### **Communications:**

N/A

### **Superintendent-**

Dr. Sievers stated that the District has been invited to the St. Louis Science Center for the Carnegie STEM Pathway Program on September 21. The group will meet again in January and May. She is hopeful this will result in resources (non-financial) for the District. She stated that the first day of school for the students went really well, and the eclipse was good fun for the students.

### **Principals-**

Mrs. Cheri Burris informed the Board that the Ag class will be attending the Farm Progress Show. The new ala-carte program will start next Monday at the High School. Students will have the option of purchasing burger/salads/pizza for \$1.50 - \$2.50. The items will be tracked through the lunchbox program. If the program goes well, it will be implemented at the Elementary next year. The Volleyball team will play in Roxana tomorrow, and the first Football game will be Friday.

Mrs. Kathy Schell was not in attendance at the time of the report.

### **Discussion Items:**

Dr. Sievers discussed during open session that Mrs. Kathy Schell had given her 2 year notice for retirement. She stated that whoever follows will have big shoes to fill. The Title I duties will pass to Dr. Sievers. She also let the Board know that Mrs. Schell would be willing to mentor her replacement. The positions for approval of posting include: CJHS Baseball Coach, Sub Bus Drivers, Jr. Class Sponsors, HS Asst. Basketball. Dr. Sievers would like to recommend to the Board that Michelle Wyatt be hired as an Elementary Title I Aide, Mrs. Lori Mortland as Freshman Class Sponsor, Mr. Harvey Suhling as full time Bus Route Driver, Mr. Eric Weber as Asst Football Coach, Mr. Steve Hill as Volunteer Asst. Football Coach. The EIS report is being presented for approval. Mrs. Heidi Doyle has requested to change her maternity leave dates. The student waiver will be presented for approval. There is no need at this time for a Tax Warrant. The fundraisers are being presented for approval. It was suggested that the fundraisers would not overlap. The Risk Management Plan will need to be approved. The Budget presented will be worked on, to be

presented as balanced for approval at the September meeting. The Yearbook Club is asking permission from the Board to take a trip to the convention in Dallas in November.

**Other:**

Mrs. Hannah Nelson would like to ask the Board to change the current student drug and alcohol policy to a zero tolerance. She stated that it is illegal, no matter, and that she is not comfortable letting the students have so many chances. Dr. Sievers suggested that she get a committee together for a presentation at the September Board meeting.

Mrs. Schell arrived at 6:35. Dr. Sievers asked Mrs. Schell to stay in executive session to speak to the Board about her retirement resignation.

**Executive Session:**

A motion was made at 6:38 p.m. by Tony Friedel, seconded by Donnie Breden that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). ILCS 120/2(c)(2). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Board polled:

Breden – yes	Hurley - yes
Fraley - absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made at 7:09 p.m. by Hannah Nelson, seconded by Donnie Breden that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Breden – yes	Hurley - yes
Fraley - absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel seconded by Dave Hurley that the Board of Education approves to re-affirm the Assistant Coaches; whose letter of interest have been received; and to accept the following resignations and to post and advertise the positions resigned:

HS Asst Football – Steve Hill, Resigning Position  
HS Vol Asst Football – Eric Weber, Resigning Position  
HS Vol Asst Football – JD Lorton  
Elem Vol Asst Baseball – Scott Margherio  
Elem Vol Asst Baseball – Tim Margherio  
Elem Vol Asst Volleyball – Emily Nelson

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, eventually seconded by Hannah Nelson that the Board of Education accepts the resignations of Mrs. Kathy Schell as Elementary Principal effective July 1, 2019. Granting the benefits entitled as stated in the CEA contract section 8.9.

Board polled:

Breden – no  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley – no  
Longnecker - yes  
Nelson - yes

Motion did not carry.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves to post and or advertise for the positions of:

Elementary Volunteer Asst Baseball  
Elementary Volunteer Asst 5/6 Girls Basketball  
Sub Bus Driver  
Jr. Class Sponsors  
HS Asst Girls Basketball

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves to hire Michelle Wyatt as an Elementary Aide upon the completion of certification for the 2017-2018 school year.

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley – yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves to hire Lori Mortland as the High School Freshman Class Sponsor for the 2017-2018 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves to hire Harvey Suhling as a Full Time Bus Route Driver for the 2017-2018 school year.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Donnie Breden that the Board of Education approves to hire Eric Weber as an Assistant Football Coach for the 2017-2018 season.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves to hire Steve Hill as a Volunteer Assistant Football Coach for the 2017-2018 season.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was tabled that the Board of Education approves to begin CEA contract negotiations.

A motion was made by Dave Hurley seconded by Tony Friedel that the Board of Education approves the EIS Administrator and Teacher Salary and Benefits report for the school year 2017.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker – yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the maternity leave of Heidi Doyle effective November 10, 2017 and a revised return date of January 29, 2018.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the submission of the waiver application to allow the district to charge less than 110% of the per capita tuition charge for non-resident children of full-time employees of Calhoun CUSD #40.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Donnie Breden, seconded by Tony Friedel that the Board of Education approves the destruction of minutes 18 months and older.

Board polled:

Breden – yes	Hurley - yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was tabled that the Board of Education approves a Tax Anticipation Warrant.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves the activity fundraisers for the 2017-2018 school year as presented.

Board polled:

Breden – yes	Hurley – yes
Fraley – absent	Longnecker - yes
Friedel – yes	Nelson - yes
Hagen – absent	

Motion carried.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves the risk management plan as presented.

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Donnie Breden seconded by Tony Friedel that the Board of Education approves the tentative budget for 2017-2018, prepared for display in August and adopted at the regular September Board meeting.

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Hannah Nelson, seconded by Donnie Breden that the Board of Education approves to allow the Yearbook Staff to attend the National Journalism Conference in Dallas, Texas leaving the evening of Thursday, November 17- Sat/Sun. dependent on flight costs.

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

### **INFORMATIONAL ITEMS:**

September 23 – Homecoming

With no further business to discuss, a motion was made by Tony Friedel seconded by Donnie Breden that the Board of Education adjourns the meeting at 7:29 p.m.

Board polled:

Breden – yes  
Fraley – absent  
Friedel – yes  
Hagen – absent

Hurley – yes  
Longnecker - yes  
Nelson - yes

Motion carried.

Respectfully submitted,



\_\_\_\_\_  
President, Board of Education



\_\_\_\_\_  
Secretary, Board of Education