

# Freedom of Information Act

Freedom of Information Act (FOIA) Requests including public records and information can be sent in writing to FOIA officers Dr. Kate Sievers or Angie Sagez at the following address:

Calhoun CUSD #40  
Attention Dr. Kate Sievers or Angie Sagez  
PO Box 387  
101 Calhoun Avenue  
Hardin, IL 62047

## ***Fees will be charged as follows:***

### **Authority to Charge Fees – Paper Copies**

Black and white, letter or legal copies over 50 pages: Fifteen cents per page

Color copies or copies larger than letter or legal: Cost for reproducing

### **Copying Fees – Electronic Records**

Requests made for electronic format: Actual cost of medium requested such as CD

### **Fee Waivers**

Fees will be waived if the request is to disseminate information regarding the health, safety and welfare or the legal rights of the general public.