

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Tuesday, August 17, 2021 at 5:35 p.m. in the Calhoun High School Cafeteria.

Upon roll being called the following board members were present: Jackie Baalman, Luke Fraley, Janine Hagen on Zoom, and Nate Sagez. Laura Longnecker, Amanda Gress and Hannah Nelson were absent.

Others in attendance were: Andrea Lee, LeaAnn Klaas, Cheri Burris, Christie Lorsbach, Samantha Kaufman, Tori Chapman, Jillian Little and Heidi Doyle.

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves the agenda inclusive of:

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approve Agenda
- V. Recognition of Visitors, Guests & Public Comments
 - a. Heidi Doyle and FFA Members – National FFA Convention
- VI. Consent Items
 - a. Adoption of Consent Agenda
 - b. Previous Board Minutes
 - i. Regular Meeting – July 20, 2021
 - ii. Special Meeting – August 11, 2021
 - c. Expenditures and Receipts
 - d. Financial Reports
 - e. Activity Accounts Report
 - f. Food Service Report
 - g. Transportation Report
 - h. Extracurricular Report
- VII. Committee and Administrative Reports
 - a. Calhoun Elementary School
 - b. Calhoun High School
 - c. District
- VIII. Second and Final Reading of Policy #107 Update
 - 1:10 School District Legal Status
 - 1:30 School District Philosophy
 - 2:10 School District Governance
 - 2:20 Powers & Duties of the School Board; Indemnification
 - 2:30 School District Elections
 - 2:130 Board-Superintendent Relationship
 - 2:240 Board Policy Development
 - 3:30 Chain of Command
 - 5:10 Equal Employment Opportunity & Minority Recruitment
 - 5:30 Hiring Process & Criteria
 - 6:100 Using Animals in the Education Program
 - 6:145 Migrant Students

- 6:160 English Learners
- 6:170 Title I Programs
- 6:235 Access to Electronic Networks
- 6:255 Assemblies & Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials & Programs
- 7:230 Misconduct by Students with Disabilities
- 7:280 Communicable & Chronic Infectious Disease
- 8:90 Parent Organizations & Booster Clubs

IX. Action Items Prior to Executive Session

- a. EIS Report
- b. Approve FFA Trip to National FFA Convention
- c. Bids for Equipment
 - i. Cafeteria Tables
 - ii. Embroidery Machine (Min. \$300)

X. Executive Session – For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

XI. Action Items Following Executive Session

- a. Consider Approving Hiring of
 - i. CHS Scholastic Bowl Coach
 - ii. CJHS Vol. Scholastic Bowl Coach
 - iii. Reaffirm Coaching and Stipend Positions
 - iv. Personnel
- b. Consider Approving
 - i. CEA Contract
 - ii. District Office Contract
 - iii. Superintendent Contract

XII. Other Business

XIII. Communication and Announcements

- a. First Day of School - August 18, 2021
- b. 2:00 pm Dismissal - August 18-20, 2021
- c. No School – Labor Day – September 6, 2021
- d. 11:30 am Student Dismissal – Teacher SIP – September 15, 2021
- e. Correspondence

XIV. Adjourn

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carried.

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves items on the consent agenda which includes:

XV. Consent Items

- a. Adoption of Consent Agenda

- b. Previous Board Minutes
 - i. Regular Meeting – July 20, 2021
 - ii. Special Meeting – August 11, 2021
- c. Expenditures and Receipts
- d. Financial Reports
- e. Activity Accounts Report
- f. Food Service Report
- g. Transportation Report
- h. Extracurricular Report

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

Reception of Visitors / Public Comment:

FFA was present to ask for permission to attend the National FFA Convention in October. There will be 15 people attending. Heidi Doyle presented how FFA works in the classroom and within the community.

Communications:

Board Committee Reports: N/A

Superintendents Report:

Tentative Budget was provided and will be on display at the District Office. A Budget Hearing to adopt the Budget will be held at the September 21 meeting.

The High School driveway still needs to be finished. Due to the rain and the CES project the County is behind. The new water hook-up will take place this fall. School will not be interrupted. This is being paid for from the DCEO water grant the District received.

All positions for the 2021-22 school year have been filled. However, we can always use substitutes in all areas.

Principals Report:

Calhoun High School Principal Cheri Burris Report

I attended the Ambulance meeting on August 11th. They plan to attend all home football games, however, because they do not have many staff, they may have to leave the game if emergency service is requested. I requested that they let me know when they begin EMT education. CHS now has the ability to offer credit to high school Seniors to take the EMT class.

Freshman Orientation was Monday, August 16th from 6:30-7:30pm. Freshmen had the opportunity to rotate through their class schedule, meet their teachers, and learn how to open their lockers.

Brian Pelletier has been doing a great job as our new custodian!

CHS should have at least 160 students to start the school year!

Teachers will be trained on the new Evaluwise Evaluation system on August 20th after classes.

CHS Football Fundraiser Dinner is scheduled for August 21st.

Mr. Ringhausen and myself will be attending a virtual meeting about the new Career Exploration Grant on August 24th. The grant is meant to provide more opportunities/avenues for high school students to explore careers.

Volleyball begins their season August 23rd with the Roxana Tournament.

Football begins their season Friday, August 27th at Home against Brown Co. at 7pm

Calhoun Elementary School Principal Christie Lorsbach Report

The softball team is currently off to a great start. The team is 5-1 as of Friday, August 13.

The baseball boys have also started off on a great note. They have won their first game and made it to the top of the 4th inning before being rained out last Thursday.

All landscaping around the building was removed. It has been leveled to the best of our ability by hand. Now we will consult with Hagen Lawn Care to shoot grade, bring in dirt for drainage, and seed in grass.

There are a few families who still need to register for the upcoming year.

Staff will return on Monday and Tuesday, Aug. 16 & 17 for TI days.

Students start back on Wednesday Aug. 18.

Open House (Meet the Teacher Night) will be held Monday night from 5:30-6:30 with a Hawaiian Theme.

Teachers will be in a contest for the best dressed. The winner will receive a prize.

New staff orientation was held last Thursday to train incoming staff on CKH and policies/procedures.

Title I and IIA grants have been submitted.

Huge shout out to the summer work crew for completing all of the building painting, cleaning, and beginning of the year prep. The building looks great!

The enrollment at CES/CJHS has increased by around 20 students since July registration.

August 12 – New staff orientation day

August 16 – First day back for all staff (TI day) and “Meet the Teacher” night

August 17 – TI day for all staff

August 18-20 – early dismissal at 2pm

A motion was made by Janine Hagen, seconded by Jackie Baalman that the Board of Education approves the EIS Administrator and Teacher Salary and Benefits Report for the school year 2021.

Board polled:

Baalman – yes

Longnecker – absent

Fralely – yes

Nelson – absent

Gress – absent

Sagez – yes

Hagen – yes

Motion carries.

A motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education approves the FFA to attend the National Convention, October 27-29, 2021 in Indianapolis, Indiana.

Board polled:

Baalman – yes

Longnecker – absent

Fralely – yes

Nelson – absent

Gress – absent

Sagez – yes

Hagen – yes

Motion carries.

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves to advertise and receive bids for:

Cafeteria Tables

Embroidery Machine (Min. \$300)

Board polled:

Baalman – yes

Longnecker – absent

Fralely – yes

Nelson – absent

Gress – absent

Sagez – yes

Hagen – yes

Motion carries.

Executive Session:

A motion was made at 6:05 p.m. by Jackie Baalman, seconded by Nate Sagez that the Board of Education enters into executive session.

For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made at 7:57 p.m. by Jackie Baalman, seconded by Nate Sagez that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Jackie Baalman, seconded by Janine Hagen that the Board of Education approves to hire Heather Reed as the CHS Scholastic Bowl Coach for the 2021-22 school year.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education approves to hire Michelle Krysl as the Vol. CJHS Scholastic Bowl Coach for the 2021-22 school year.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves to reaffirm all existing coaching and stipend paid positions as presented.

CHS Track Coach – Zach Smith
5/6 Girls Basketball Coach – Sue Nelson

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Janine Hagen, seconded by Nate Sagez that the Board of Education approves to hire Lacey Cummings as a Paraprofessional for the 2021-22 school year.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves to hire Pam Browning as a Vol. CHS Cheer Coach for the 2021-22 school year.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

A motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education approves the CEA Contract as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves the District Office Contract as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education approves the Superintendent Contract as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

A motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education approves the Administrator contract as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries

Informational Items:

- a. First Day of School – August 18, 2021
- b. 2:00 pm Dismissal – August 18-20, 2021
- c. No School – Labor Day – September 6, 2021
- d. 11:30 am Student Dismissal – Teacher SIP – September 15, 2021
- e. Correspondence

With no further business to discuss, a motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education adjourns the meeting at 8:01 p.m.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – absent	Sagez – yes
Hagen – yes	

Motion carries.

Respectfully submitted,

President, Board of Education

Secretary, Board of Education