

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF EDUCATION  
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40  
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Monday, November 21, 2022 at 5:30 p.m. in the Calhoun High School Library.

Upon roll being called the following board members were present: Jackie Baalman, Luke Fraley, Amanda Gress, Janine Hagen, and Nate Sagez. Laura Longnecker and Hannah Nelson was absent.

Others in attendance were: Andrea Lee, LeaAnn Klaas, Cheri Burris, Christie Lorsbach, Suzanne Steckel, Tiara Lorsbach, Michelle Wyatt, Sarah Brunaugh and Steven Spencer.

A motion was made by Jackie Baalman, seconded by Amanda Gress that the Board of Education approves the agenda inclusive of:

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approve Agenda
- V. Recognition of Visitors, Guests & Public Comments
  - *To preserve sufficient time for the Board to conduct its business, it is our public policy that each individual may speak for a maximum of 5 minutes unless prior arrangements have been made to speak longer.*
    - o Suzanne Steckel – Review of the audit.
- VI. Consent Items
  - a. Adoption of Consent Agenda
  - b. Previous Board Minutes
    - i. Regular Meeting – October 18, 2022
  - c. Expenditures
  - d. Financial Reports
  - e. Activity Accounts Report
  - f. Transportation Report
- VII. Committee and Administrative Reports
  - a. Calhoun Elementary School
  - b. Calhoun High School
  - c. District
    - i. District Services Report
    - ii. District Maintenance Report
- VIII. Action Items Prior to Executive Session
  - a. Consider Approval of
    - i. Closing the FFA Food Bank Activity Fund Account
    - ii. Bus Lease
    - iii. School Improvement and Strategic Plan
- IX. Executive Session – For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter

involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

x. Action Items Following Executive Session

- a. Consider Approving to Hire
  - i. School Bus Driver
- b. Consider Approving to Employ
  - i. Volunteer Assistant CJHS Volleyball Coach
- c. Personnel

xI. Other Business

xII. Communication and Announcements

- a. November 23 – 1:15 Dismissal Thanksgiving Break
- b. November 24-25 – Thanksgiving Break
- c. December 4 – Band Concert
- d. December 13 – School Board Meeting
- e. Correspondence

xIII. Adjourn

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carried.

A motion was made by Amanda Gress, seconded by Nate Sagez that the Board of Education approves items on the consent agenda which includes:

xIV. Consent Items

- a. Adoption of Consent Agenda
- b. Previous Board Minutes
  - i. Regular Meeting – October 18, 2022
- c. Expenditures
- d. Financial Reports
- e. Activity Accounts Report
- f. Transportation Report

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – absent for vote	

Motion carried.

### **Reception of Visitors / Public Comment:**

Suzanne Steckel was in attendance to review the district audit. Our total profile score is 3.9 which gives us a Recognition status. There were 2 findings: 1. Inadequate segregation of duties, 2. Actual expenditures were allowed to exceed budgeted expenditures. We ended with all positive balances.

Sarah Brunaugh and Michelle Wyatt presented the CES/CJHS strategic plan to the board. They will be bringing Capturing Kids Hearts values out into the community with an Affirmations at the Station poster hanging in the Hardin gas station.

Cheri Burris presented the CHS strategic plan.

### **Communications:**

**Board Committee Reports: N/A**

### **Superintendents Report:**

GRP will be starting on the locker room. The fencing is completed and the bleachers are gone.

The preliminary tax levy has been completed and presented.

Completed annual safety meeting by updating plans and utilizing best practices.

The Chicago conference was amazing and had a lot of good information.

### **Maintenance Report:**

We have had 4 people within the district interested in getting their bus licenses. They have attended the bus classes and are now to the point of drug tests and physicals. We had several field trips and ball games this month. Girls and Boys Basketball begins on November 18th. Scheduling has begun for all the basketball games. We didn't have any major breakdowns this month, just routine maintenance on the buses and a small wiring issue on the handicap van. With winter fastly approaching I've been preparing all the buses for the cold weather.

### **District Services Report:**

The month of November has been a busy month for Unit 40. Removal of the old vinyl fencing and replacement of the new chain link fence has really improved the looks of the grounds. The fair board has been busy removing the bleachers at the football field so things are ready when the new bleachers arrive. The new bleachers are supposed to be here the 2nd week of December. All the new dispensers have been installed throughout the District. Hillyard also did a quick recoat on the high school gym floor. The basketball coaches aren't happy with the floor so we are having Missouri Flooring strip and coat the floor this week. A new P.C. was installed for the HVAC system at the elementary school. The old system had been down for quite some time. We are now able to see the performance of the HVAC system and fix the existing problems on the units not working properly. Also with the cold weather we have had a couple furnaces not working properly at the High School. At this time, they have been repaired and all units at the High School are functioning properly. The locker room remodel at the High School is also just around the corner and will be starting soon.

### **Principals Report:**

#### **Calhoun High School Principal Cheri Burris Report**

THE MARQUEE IS WORKING!!!!!!

Golf and Pom Pon interest We had approximately 5 students sign up stating they were interested in golf. However, 3 or 4 of them were also football players. They would rather play football. I believe one female signed up. 5 signed up with an interest in Pom Pon. I believe two were Cheerleaders.

STUCO members who attended the Youth Advisory Council felt it was a good experience. They were informed about the process of a bill becoming a law and also had the opportunity to speak with Senators/House about concerns they had in relation to education.

Mr. Ringhausen and I have been meeting with Seniors to determine possible WBL or job shadowing opportunities.

Teachers have started using Skyward to send out scheduled progress reports to parents via email.

Students who made honor roll will be receiving a “get into CHS games FREE” card that will work for the rest of the semester.

CHS practiced a lockdown with police on Nov. 14th.

Illinois State Police will be doing a drug dog demonstration tomorrow with high school students.

The first home Girls basketball game is Nov. 22.

The NHS Induction is scheduled for Nov. 30th in the CHS Auditorium. We have 7 new inductees and a total of 15 members.

The first home Boys basketball game is Dec. 3rd.

Web Design II is updating the WarriorWay information on the Website. World History was studying Egypt so they are doing a “mummy” experiment with apples, baking soda and salt to see how the apples (bodies) dehydrate over time. STEM is studying bridges and how to build a bridge successfully. English II has been studying correct MLA format. Geometry has been solving congruent triangles.

### **Calhoun Elementary School Principal Christie Lorschach Report**

The CES/CJHS SIP Team has met and developed the 2022-23 building goals. Mrs. Brunaugh from the SIP team will be presenting the goals.

The building has established a data team to analyze IAR data, using the results and recommendations from the curriculum audit. The team is made up of Mrs. Maupin, Mr. Derham, and Ms. Schutz.

The Jr. High Student Council elections were held on Nov. 7th and the following students were elected:

President: Caroline Adams, Vice President: Raelynn Sievers, Secretary: Addison Ross, Treasurer: Olivia Reno and General Members: Colton Hall and Ryan Baalman. Mr. Derham is serving as the Student Council sponsor. Thanks to Ms. Watters on a job well done at the Veteran’s Day program with the K-5 students and the HS band. New fencing will be going up on the west side of the building for the areas around the pickup and drop-off for student safety.

The gym dedication for Mr. Baalman will be held on December 12 at 5:00 with refreshments and the sign unveiling at 5:30.

Affirmations at the Station presented by Mrs. Wyatt.

A motion was made by Jackie Baalman, seconded by Janine Hagen that the Board of Education approves to close the FFA Food Bank Activity Fund Account and move the funds to the FFA Account.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Amanda Gress, seconded by Jackie Baalman that the Board of Education approves the bus lease as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraleay – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Janine Hagen, seconded by Amanda Gress that the Board of Education approves the school improvement and strategic plan as presented.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

**Executive Session:**

A motion was made at 7:11 p.m. by Jackie Baalman, seconded by Nate Sagez that the Board of Education enters into executive session.

For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made at 8:15 p.m. by Janine Hagen, seconded by Amanda Gress that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Janine Hagen, seconded by Jackie Baalman that the Board of Education approves to hire Jody Heidenreich as a Bus Driver for the 2022-23 school year.

Board polled:

Baalman – yes	Longnecker – absent
Fraley – yes	Nelson – absent
Gress – yes	Sagez – yes
Hagen – yes	

Motion carries.

A motion was made by Amanda Gress, seconded by Nate Sagez that the Board of Education approves to employ Amy Hurley as a Volunteer Assistant CJHS Volleyball Coach for the 2022-23 school year.

Board polled:

Baalman – yes	Longnecker – absent
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Fraley – yes

Gress – yes

Hagen – yes

Nelson – absent

Sagez – yes

Motion carries.

**Informational Items:**

- A. November 23 – 1:15 Dismissal Thanksgiving Break
- B. November 24-25 – Thanksgiving Break
- C. December 4 – Band Concert
- D. December 13 – School Board Meeting
- E. Correspondence

With no further business to discuss, a motion was made by Jackie Baalman, seconded by Janine Hagen that the Board of Education adjourns the meeting at 8:19 p.m.

Board polled:

Baalman – yes

Fraley – yes

Gress – yes

Hagen – yes

Longnecker – absent

Nelson – absent

Sagez – yes

Motion carries.

Respectfully submitted,

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President, Board of Education

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Secretary, Board of Education