

## **BOARD OF EDUCATION**

### **2:150 Committees**

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose.

The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Committees shall operate under the following guidelines:

1. The Board President shall appoint no more than 2 Board members to serve on a committee. The President shall be a non-voting ex-officio member.
2. The President and the committee members shall establish the committee's meeting dates, time, and place.
3. The Superintendent may attend all committee meetings.

### **Special Board Committees**

Special committees may be created for specific purposes or to investigate special issues. A special committee shall be automatically dissolved after presenting its final report to the Board or at the Board's discretion.

### **Advisory Committees to the Board**

The Board may at its discretion form various Advisory Committees to assist the Board by providing recommendations and counsel on particular problems or issues. Although the Board desires to stress that these committees must feel free to express their conclusions to the Board without any reservation, it must emphasize that it in no way abdicates its responsibility to the citizens of the community as the official governing body responsible to the people for the final decision in matters of educational policy and program.

These committees shall operate under the following guidelines:

- Members will be appointed by the President and confirmed by Board action.
- A formal written charge to each committee will be provided upon its creation by the Board this charge shall outline the purpose(s) of the committee, when reports are to be made to the Board and the term of the committee, if appropriate.

- The Superintendent shall be eligible for membership without right of vote on all committees. The Superintendent shall be notified of the time and place of all committee meetings and shall be eligible to attend all such meetings. All reports and recommendations shall be made in writing to the board through the Superintendent.
- The Board at any time may dissolve an advisory committee.

### Standing Board Committees

Standing committees are created for indefinite terms to fulfill continuing District needs for investigation and monitoring of specific issues. Standing committees are:

1. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. The Behavioral Interventions Committee, coordinated by the Executive Director of the Special Education Cooperative, This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*. Committee reports and recommendations are made to the Board of Education as requested by the Board.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

#### LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

105 ILCS 5/10-20.14 and 5/14-8.05.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: January 17, 2023

**Calhoun CUSD 40**