

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A budget amendment hearing, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Tuesday, June 27, 2023 at 5:30 p.m. in the Calhoun Elementary School Library.

Upon roll being called the following board members were present: Luke Fraley, Jackie Baalman, Adam Gerson, Nate Sagez and Angie Tepen. Hannah Nelson was absent. Amanda Gress arrived at 5:31 p.m.

Others in attendance were: Andrea Lee, LeaAnn Klaas, Cheri Burris, Tara Smith, Chris Schulze and Bill Simon.

A motion was made by Jackie Baalman, seconded by Amanda Gress that the Board of Education approves the agenda inclusive of:

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Presentation of Budget and Discussion
- V. Reception of Visitors, Petitions and Communications
- VI. Adjourn Budget Amendment Hearing

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carried.

A motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education adopts the Amended 2023 Budget as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carried.

A motion was made by Amanda Gress, seconded by Angie Tepen that the Board of Education adjourns the Budget Hearing and continues to the Regular Meeting.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carried.

A regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley, Tuesday, June 27, 2023 at 5:36 p.m. in the Calhoun Elementary School Library.

Upon roll being called the following board members were present: Luke Fraley, Jackie Baalman, Adam Gerson, Amanda Gress, Nate Sagez and Angie Tepen. Hannah Nelson was absent.

Others in attendance were: Andrea Lee, LeaAnn Klaas, Cheri Burris, Tara Smith, Chris Schulze and Bill Simon.

A motion was made by Amanda Gress, seconded by Adam Gerson that the Board of Education approves the agenda inclusive of:

- I. Call to Order
- II. Roll Call of Members
- III. Approve Agenda
- IV. Recognition of Visitors, Guests & Public Comments
 - *To preserve sufficient time for the Board to conduct its business, it is our public policy that each individual may speak for a maximum of 5 minutes unless prior arrangements have been made to speak longer.*
 - o Bill Simon – Rural Water Hook Up
- V. Consent Items
 - a. Adoption of Consent Agenda
 - b. Previous Board Minutes
 - i. Regular Meeting – May 16, 2023
 - c. Expenditures
 - d. Financial Reports
 - e. Activity Accounts Report
 - f. Transportation Report
- VI. Committee and Administrative Reports
 - a. Calhoun Elementary School
 - b. Calhoun High School
 - c. Superintendent
 - i. District Services/Maintenance Report
- VII. Action Items Prior to Executive Session
 - a. Consider Approval of
 - i. Intergovernmental Agreement with IL Department of Healthcare & Family Services
 - ii. Risk Management Plan
 - iii. Metro Computer Solutions, Inc. Service Agreement
 - iv. Facility Use Fee
 - v. Officials Fees
 - vi. IMRF Resolution
 - vii. District Wide Plan
 - viii. July Meeting Date Change
 - ix. Abate Working Cash
- VIII. Executive Session – For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

- IX. Action Items Following Executive Session
 - a. Consider Approving Personnel Recommendations
- X. Other Business
- XI. Communication and Announcements
 - a. July 4 - Holiday
 - b. July 18 – School Board Meeting
 - c. Correspondence
- XII. Adjourn

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carried.

A motion was made by Angie Tepen, seconded by Adam Gerson that the Board of Education approves items on the consent agenda which includes:

- I. Consent Items
 - a. Adoption of Consent Agenda
 - b. Previous Board Minutes
 - i. Regular Meeting – May 16, 2023
 - c. Expenditures
 - d. Financial Reports
 - e. Activity Accounts Report
 - f. Transportation Report

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carried.

Reception of Visitors / Public Comment:

Bill Simon and Chris Schulze was present to ask permission to hook into the water line for Calhoun County Fair use.

Tara Smith was present to observe the meeting for class.

Principals Report:

Calhoun Elementary School Principal Christie Lorschach Report

The staff has been working, and with continue to work, with PD instructor Brandy Hempen. She is working with the staff on differentiated instruction. We held PD on May 22 and May 23 where teachers worked to plan instructional lessons/activities based on the state standards and pacing guides. Brandy will return on July 25 to work with staff again on developing their first-quarter plans and/or standard-based assessments.

Planning for the upcoming year has begun and many items will need to be completed. Some of the items currently being worked on are: Budgets for CEJHS, District Activities Calendar, Updating the Student Handbook, Finishing the FY 23 Title Grant and starting the FY 24 Title Grant, Scheduling, cleaning of classrooms, waxing floors, general building cleaning (We are happy to welcome Linda Webster and Paul

Klunk.) They have been working hard and taking lots of notes from Brenda. Her “official” last day will be Friday, June 30. Re-doing the crisis plan, updating the evacuation/drill procedures, Reviewed and make changes to the MTSS forms, parent letters, and evaluated the current process/delivery of interventions. Updating the Title parent involvement plan and the school plan. Developing and setting the meetings for all teacher evaluations for 23-24. Creating staff folders for distribution on expectations in evaluations, “how to” examples for imputing data in Evaluwise and including all the necessary “forms” staff will utilize throughout the year. Communicating with new staff members and welcoming them to the team. Scheduling PD for new staff members. Grant Periodic Reporting (Title) and much more!
Online registration has started and we have had many positive comments about how easy the process is.

Calhoun High School Principal Cheri Burris Report

The classroom floors have been repainted.

New desks/chairs have been ordered for 3 classrooms.

Locker rooms and Library continue to be renovated. Mrs. Deffenbaugh continues to remove outdated books from the library collection.

Andrea and I discussed the furniture layout for the library.

(CTE-related) Update on College and Career Pathway Endorsements (CCPE) and Work-based

Learning: Requirements for endorsement include 1. Two years of secondary coursework, or equivalent competencies, that articulate to a postsecondary credential with labor market value. Must include at least 6 hours of early college credit. 2. Awareness, exploration, and preparation activities that provide opportunities for students to interact with adults in their workplace. This would include 60 hours of WBL. 3. Each student completing an endorsement must have an individualized plan, which includes college planning linked to early understanding of career goals, financial aid, resume, and personal statement.

1 endorsement must be available by the time the Class of 2027 graduates.

2 endorsements must be available by the time the Class of 2029 graduates.

At this time Calhoun High has the possibility of one endorsement with the dual-credit classes that Mr. Grimes teaches...Manufacturing, Engineering, Technology, and Trades. The dual credit classes must be taught by a CTE Teacher in order to qualify for the CCPE.

Superintendents Report:

Water grant is in the final stages.

Met with Tom Crabtree from Stifle and the district is in a good position with funds. Will need new bonding in 2025.

Summer school was a success.

This will be the last year for ESSER funds.

A community group has contacted Mrs. Lee about putting in a walking track at CHS.

Four Rivers in Jacksonville needs a board member to attend the council meetings.

A district wide athletic meeting will be implemented this year.

IHSA is now requiring coaches to be certified in CPR and AED trainings.

District Services/Maintenance Report: N/A

A motion was made by Nate Sagez, seconded by Jackie Baalman that the Board of Education approves the Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Calhoun CUSD #40.

Board polled:

Baalman – yes

Nelson – absent

Fraley – yes

Sagez – yes

Gerson – yes

Tepen – yes

Gress – yes

Motion carries.

A motion was made by Amanda Gress, seconded by Angie Tepen that the Board of Education approves the 2023-2024 Risk Management Plan as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Angie Tepen, seconded by Adam Gerson that the Board of Education approves a Services Agreement with Metro Computer Solutions, Inc. for the amount of \$45,000 for the fiscal year 2023-2024.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Amanda Gress, seconded by Nate Sagez that the Board of Education approves the Facility Use Fee as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Angie Tepen, seconded by Nate Sagez that the Board of Education approves the proposed changes in official's fees as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Nate Sagez, seconded by Amanda Gress that the Board of Education approves the IMRF Resolution as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Jackie Baalman, seconded by Angie Tepen that the Board of Education approves the District Wide Plan as presented.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Amanda Gress, seconded by Adam Gerson that the Board of Education approves to move the July 18 board meeting to July 25.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries

The motion that the Board of Education approves to Abate Working Cash as presented was not needed. No vote was taken.

Executive Session:

A motion was made at 6:35 p.m. by Jackie Baalman, seconded by Nate Sagez that the Board of Education enters into executive session.

For the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District. 5 ILCS 120/2(c)

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made at 7:32 p.m. by Nate Sagez, seconded by Amanda Gress that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

A motion was made by Angie Tepen, seconded by Adam Gerson that the Board of Education approves personnel recommendations as presented for the 2023-24 school year.

Resignation: Lexi Law, Class of 2026 Sponsor
Retirements: Wanda Deffenbaugh, CHS English
New Hires: Rachel Maupin, Class of 2027 Sponsor
Ryan Graner, Volunteer Assistant CHS Boys Basketball
Dylan Ringhausen, CHS Student Council

Riley Sandretto, CJHS Science
Amber Nienke, CES Paraprofessional

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

Informational Items:

July 4 - Holiday

July 18 – School Board Meeting

Correspondence

With no further business to discuss, a motion was made by Jackie Baalman, seconded by Nate Sagez that the Board of Education adjourns the meeting at 7:33 p.m.

Board polled:

Baalman – yes	Nelson – absent
Fraley – yes	Sagez – yes
Gerson – yes	Tepen – yes
Gress – yes	

Motion carries.

Respectfully submitted,

President, Board of Education

Secretary, Board of Education