

Calhoun CUSD #40
e-Learning Plan
2023-2026



Purpose

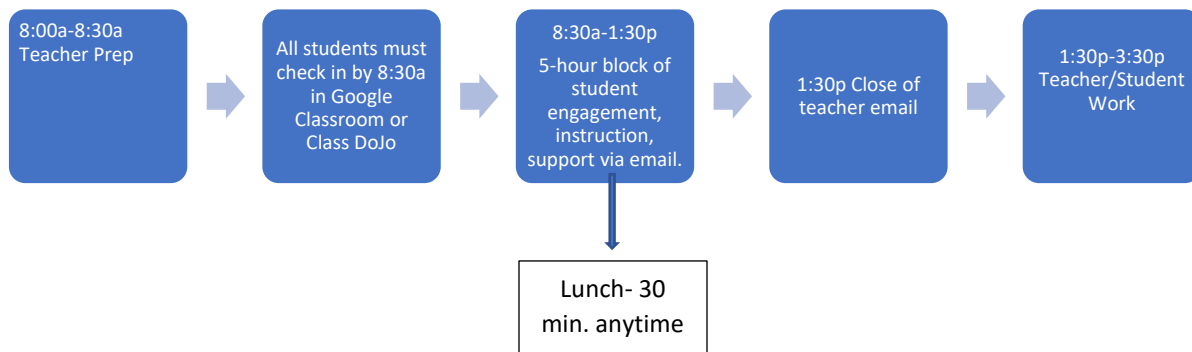
The purpose of the Calhoun CUSD #40 eLearning plan is to provide a continuum of learning for all students during a period of emergency closure. This plan addresses the eLearning program requirements as determined by statute and the Illinois State Board of Education (ISBE). Each requirement is addressed in the plan.

Calhoun CUSD #40 will maintain the momentum of learning and minimize disruptions through the e-Learning plan. Faculty and staff will leverage the district's one-to-one resources to provide students with relevant, meaningful and manageable learning tasks that all students can complete when a short-term closure occurs due to weather or other related building concerns.

Supporting eLearning

Student Considerations

To ensure a continuum of learning for all students during a period of emergency closure the Calhoun CUSD #40 eLearning plan includes requirements to guarantee five-clock hours of instruction during the course of a normal weather-related eLearning day experience. The schedule for an eLearning day is as follows:



- Log in by 8:30 a.m. to your homeroom or 1st hour class.
- Check Google Classroom or Class Do Jo for communication and daily learning activities from teachers and/or staff.
- Email teachers with any questions you may have between 8:30 am-1:30 pm.
- Produce and submit high quality work to teachers.
- Be respectful to yourself, teachers, and peers. Follow the online etiquette set by Calhoun CUSD #40.
- Be prepared to be successful when taking tests and other assessments.

Family Considerations

In an attempt to gain a more thorough awareness of eLearning for all stakeholders throughout Calhoun CUSD #40, an opportunity is provided through online tutorials.

The district will utilize two different methods to ensure students' participation. The first method deploys a 'Check-In' process that can be completed by parents or students at the beginning of an eLearning day. Additionally, the teacher will also have the opportunity to mark for student attendance based upon the participation indicated by student artifacts that have been received after an eLearning day. Samples of these artifacts may include assignments, projects, or parent-focused participation checklists. After two full school days, faculty have the ability to modify attendance in the student information system for the five days following a declared eLearning day.

Every attempt will be made to determine that an eLearning Day will be used by 9 p.m. the night before. A decision will be made by 6:30 a.m. at the latest. Communication will be sent through email, phone call, district social media accounts, and emergency closing outlets.

- Check Google Classroom or Class Do Jo for assignments.
- Regularly check assignment and submission status.
- Check grades by logging into Skyward.
- Reserve a space in the home for students to complete remote work.
- Remind students how to communicate with teachers.
- If there are any technology issues/concerns or if your child is ill, please make necessary contact to the teacher, office, or administrator.

Faculty and Staff Considerations

To maintain the momentum of learning and minimize disruptions through the District #40 eLearning plan, instructional staff members have been provided a teacher and staff guide. This guide Template to facilitate a productive and efficient day of learning, as well as, maintain consistency and communication with families throughout an eLearning day.

Non-instructional staff members including teacher aides also have the opportunity to participate in eLearning throughout the district as well. Classified staff members are given an option to 1) Complete online tutoring and/or instruction with assigned students 2) Utilize a benefit day. These assignments will be directed by the individual's administrator.

- Staff will post instruction and assignment in Google Classroom or Class Do Jo by 8:30 a.m.
- Review e-Learning expectations and procedures at the start of each quarter.
- Consideration should be given to the type of assignment given on an e-Learning day.
- Assignments may be given a due date. Late work or incomplete work should be handled the same as your regular class policies.

Summary

The purpose of the Calhoun CUSD #40 e-Learning plan is to provide a continuum of learning for all students during a period of emergency closure. Through the e-Learning plan, students will have the opportunity to engage in tailored, relevant, meaningful and manageable learning tasks during an unexpected closure.

Other Considerations

Internet and Electronic Devices

The district has Chromebooks available for any student that needs it on an e-Learning day. When an e-Learning day is anticipated devices will be sent home for students as needed. If a student is experiencing connectivity issues, an attempt should be made to contact the teacher, office, or administrator immediately so that it can be documented.

